

**Special Religious Education (SRE)
Primary Teachers
Engagement Form 2023**

Declaration

I _____(name) agree to carry out my tasks as an SRE teacher

- In a manner honouring to God and the Anglican Diocese of Newcastle
- In accordance with the requirements of the Department of Education and Communities
- Ensuring that I have ongoing training in teaching and in child protection.
- Exercising due care for the safety and behaviour of students when teaching or supervising them.
- Diligently preparing my lessons, using an authorised curriculum and attending classes regularly and punctually.
- As directed by my local Parish Clergy or SRE Coordinator.
- Carrying an SRE Teachers Authorisation Card, signed by the Rector (or Priest in Charge) of the Parish in which the school is located, and wearing a *name badge* whenever on Public School grounds, and providing *photo identification* as requested.
- I will attend *initial and on-going training*
- I have read, and will abide by, the *SRE Teacher Code of Conduct and Agreed Values* (p4 SRE Teacher Orientation Booklet)

- Further I declare that I have never been convicted of any criminal offence which involves
 - an act of violence towards another person;
 - sexual assault;
 - any offence against a minor person; or
 - provision of prohibited drugs

Signature: _____ Date: ___ / ___ / 20__

Parish	DIOCESAN OFFICE USE Authorisation card date: Retirement date:	
Full Name: (Including Title)		
Address:		
Suburb:		
Postcode:	Email:	
Home Phone:	Mobile Phone:	
Date of birth:	I will also be co-ordinating Yes / No	
Date Completed Safe Ministry Training:		
Which organisation provided the Safe Ministry Training <i>Please attach a copy of certificate</i>		
<u>SRE Basic Training Modules (date/trainer)</u> <input type="checkbox"/> 1 _____ <input type="checkbox"/> 2 _____ <i>Please attach copies of certificates</i>	<u>SRE Basic Training Modules (date/trainer)</u> <input type="checkbox"/> 3 _____ <input type="checkbox"/> 4 _____ <i>Please attach copies of certificates</i>	
<u>SRE Basic Training Modules (date/trainer)</u> <input type="checkbox"/> 5 _____ <input type="checkbox"/> 6 _____ <i>Please attach copies of certificates</i>	<u>SRE Basic Training Modules (date/trainer)</u> <input type="checkbox"/> 7 _____	
Teaching and/or theological qualifications and experience:		
Schools you are being authorised to teach in:		
Curriculum used in teaching:		
Godspace <input type="checkbox"/>	Connect: <input type="checkbox"/>	
Access <input type="checkbox"/>	Other, please specify <input type="checkbox"/>	
Working With Children Check Number: WWC	DIOCESAN OFFICE USE Verified: Date:	

The NSW Dept of Education requires that all SRE teachers have '*initial and on-going training in classroom management, and technology*'

Please attend at least one event/year after Basic SRE Training. Basic SRE Training should be refreshed every 5 years.

Ongoing Training record:

Event title	Date	Location/ Provider	Topics covered

To be completed by your Rector/Priest-in-charge:

I, _____ (Rector or Priest-in-Charge)

of _____ (Parish)

authorise _____

to teach Special Religious Education in the following Schools:

Further to this I

- have ensured that the person named has been provided with appropriate orientation for teaching Special Religious Education in the schools listed above,
- am satisfied that the person named will teach from an authorised curriculum and
- can confirm that I have verified the Working With Children Check number of the person named and entered that verification in the Parish Delegated Authority Register.

Signature: _____ Date: ___/___/20___

*The **original** of this document must be sent to
CEY Ministries, Level 1 Administration Building
87 Toronto Road, Booragul NSW 2284
and a copy kept in the Parish Office*

Privacy Policy

I _____ (full name printed) give permission for the Anglican Church Newcastle to retain the information on this form in accordance with our Privacy Policy (See below)

Anglican Diocese of Newcastle Privacy Policy

This collection notice applies to personal information collected by the Diocesan Office of the Anglican Diocese of Newcastle (**"Diocesan Office, we us, our"**). We are collecting your personal information for the purposes of performing our functions, which include providing administrative support to the Bishop of Newcastle, his Ministry team and the ministries of the parishes and organisations of the Anglican Diocese of Newcastle. If you do not provide us with this information, we may not be able to assist you.

In the course of performing our functions, we may share personal information within the Anglican Diocese of Newcastle, its agencies, organisations, parishes and chaplaincies. We may also disclose personal information to third party service providers or other Anglican Dioceses and other agencies, parishes and chaplaincies, or to comply with laws. We will not disclose your personal information to overseas recipients.

All personal information which we collect is held pursuant to the Privacy Policy of the Anglican Diocese of Newcastle, which contains further information about how your information is collected and managed, other entities your information may be disclosed to, and your rights to access and seek correction of your personal information. The Privacy Policy is available at <http://newcastleanglican.org.au/privacy-statement/>. If you would like to contact the Anglican Diocese of Newcastle about the Privacy Policy, please contact the Privacy Officer by writing to the Chief Executive Officer, Anglican Church Newcastle, PO Box 817, Newcastle NW 2300.