

The **health and safety** of all persons attending our sites during this time is paramount. When we are preparing and servicing food on site it is important that we continue to maintain safe food handling practices as well as introduce additional COVID19 specific measures.

Requirements of the Parish:

- ✓ The area that is used for the preparation and service of food must be set up in accordance with the **Fact Sheet: Preparing the Church Building**
- ✓ Social distancing must be maintained. If seating is provided or tables are required, this should be set up in advance to ensure 1.5m distance between people is maintained.
- ✓ Areas in use should be well ventilated, such as, utilising exhaust fans and opening doors and windows open where possible. Where directional fans are in use they should be aimed continuously at the ceiling or floor and not directly toward people.
- ✓ The area where the food will be prepared and served should be cleaned in line with the **Fact Sheet: Cleaning** before and after use and should be set up to ensure social distancing is maintained between the person serving and those receiving the food.
- ✓ The person/s responsible for preparing and serving must.
 - be well,
 - comply with all **Conditions of Entry**
 - perform hand hygiene prior entering the area and before and after wearing gloves
 - wear disposable gloves during preparation and service of food.
 - wear a mask during preparation and service of food in line with the **Fact Sheet – Wearing of Masks.**
 - adhere to maximum occupancy numbers and maintain physical distancing of at least 1.5 meters between each other
- ✓ Disposable gloves should also be provided for the Volunteer to wear during preparation and service. Once preparation is complete these gloves should be disposed of in a closed lid bin.
- ✓ Single use items such as cups, serviettes, cutlery, tea, coffee, sugar should be used where practical. Any food items served should be individually packaged, no share plates or buffet style are permitted, instead plates should be prepared by the person/s responsible for preparing and/or serving food.
- ✓ These items should not be handed directly to the person. They should be prepared and placed on the table in front of the person for collection.
- ✓ Where possible reduce crowding while people are waiting for their food or beverages and ensure social distancing is maintained. Place markings on the floor to ensure that this distance is maintained.
- ✓ A closed lid bin should be provided with all persons directed to dispose of their rubbish before leaving. At the conclusion, all persons should be asked to depart site in line with **Fact Sheet: Safe Entry and Exit of the Church Building**



DECLARATION AND UNDERTAKING

In line with the ongoing management of COVID19 we undertake to comply with the directives contained in the Fact Sheet.

A copy of the signed Fact Sheet will be attached to the buildings approved **Reopening Application** which is stored on site.

Incumbent Signature

Churchwarden Signature

Incumbent Name

Churchwarden Name

Incumbent Contact Details

Churchwarden Contact Details

Date

Date