

The **health and safety** of all workers, volunteers and participants attending our sites is paramount. The increase in the numbers of parishioners that are now able to attend sites brings some additional complexities in moving people safely into and out of our buildings.

Requirements of the Parish:

Entry

- ✓ The church site will not open until 15 minutes before the service. Any access to the site should remain closed until this time.
- ✓ On booking, parishioners must be advised that they should proceed directly to the entry point of the building and not to gather in the carpark or waiting area.
- ✓ A designated entry point should be established, and parishioners asked to social distance while moving into the building.
- ✓ An authorised representative must be designated to direct parishioners to their seats. This will ensure that social distancing is complied with and only the allocated seating is used.
- ✓ The parish must develop a plan to move parishioners safely into their allocated seating. This plan must include details of what order seats will be filled to avoid pushing past occupied seating.

Exiting

- ✓ At the conclusion of the service the Incumbent, Churchwarden or Authorised Representative must direct parishioners on how to safely leave the building.
- ✓ The whole congregation should not leave the building at the same time, small groups should be asked to leave with the groups closest to the exit point leaving first.
- ✓ The church site will be closed 15 minutes after the service. A reminder must be provided to leave the site directly after the service. This should be monitored by the Churchwarden or Authorised Representative.