

## Memorandum

**Date:** 26 September 2019  
**To:** Members of Synod  
**From:** Diocesan Office  
**Subject:** **Third Session of the Fifty-Second Synod: 25 – 26 October 2019**  
**Lunch Orders**  
**Document:** 020-2019

Dear Members of Synod

We are pleased to share with you that the catering of this years Synod will be undertaken by the Parish of Wallsend (morning and afternoon tea) and the Parish of Cardiff (sausage sizzle lunch).

**Synod Lunch Order Link:** <https://www.ticketebo.com.au/synod2019>

**Lunch Orders:** All people wishing to have their morning tea, lunch and afternoon tea supplied will need to order and pay using the online Ticketebo system - (Control Click on the above Ticketebo link to order your Lunch). All lunch order prices include morning and afternoon tea and a piece of fruit.

**Online lunch orders with online payment are required by Sunday 13 October.**

### Lunch Options Are:

- |    |  |         |
|----|--|---------|
| 1. | 1 Sausage Sizzle Sandwich (+ onion and coleslaw)   | \$10.00 |
| 2. | 2 Sausage Sizzle Sandwiches (+ onion and coleslaw) | \$15.00 |
| 3. | Salad Box  | \$10.00 |
| 4. | Salad Box with Chicken                             | \$12.00 |

### It is Important to Note that:

- All orders and payments must be completed through Ticketebo by 13 October 2019 date so we can notify our parishes of numbers in a timely manner.
- There are no paper Meal Order Form or phone orders being taken.
- As the Synod is expected to close by 6.00pm on Friday and 5.00pm on Saturday, there are no arrangements in place to supply dinner to Synod Members.

If you have any general enquiries you may direct these to the Diocesan Office Parish Services Department by telephoning: **4926 3733**.

We thank the volunteering parishes for their contribution to this Synod and ask that you hold this Synod and our volunteers in your prayers.

A handwritten signature in cursive script that reads "Linda Wilson".

**Linda Wilson**  
**Chief Operating Officer**