

Memorandum

Date: 25 January 2019
To: Parish Council Secretaries, Incumbents.
From: Brendon Lowndes – Property & Risk Officer
Subject: Registration of Cemeteries, Columbaria and Memorial Gardens
Document: 006/2019

Dear All

Re: Registration of Cemeteries, Columbaria and Memorial Gardens

The Office of Cemeteries & Crematoria NSW (CCNSW) requires all operating and non-operating cemeteries, crematoria and memorial gardens to be registered with them for inclusion in the NSW register under the *Cemeteries and Crematoria Act 2013*.

CCNSW has written to the Diocese requesting registration of the cemetery, columbarium or memorial garden located in your parish as set out in the attached property document.

Please complete and return the attached 1 page registration form to this office by no later than 31st January 2019.

Please contact the Diocesan Office if you require assistance in regard to this matter via email addressed to brendonlowndes@newcastleanglican.org.au or by phoning (02) 4926 3733.

Yours sincerely



Brendon Lowndes
Property and Risk Officer