

Memorandum

Date: 25 January 2018
To: Incumbents
Copy to Parish Council Secretaries
From: Linda Wilson, Chief Operating Officer
Subject: Delegated Authority Register
Document: 007/2018

Please find attached Section 5.5 of the Diocesan Handbook.

The Diocese is committed to being a child safe organisation. In order to ensure we are meeting our obligations the Diocesan Office will continue to undertake further risk management measures to ensure compliance under the Child Protection (WWC) Act 2012.

Incumbents are required to complete an Annual Reconciliation and Declaration of the Delegated Authority Register and to provide an Annual Return to the Diocesan Office.

Please refer to Section 5.5 of the Diocesan Handbook and complete the reconciliation and return it to the Diocesan Office by **31 March 2018**.

Should you have any queries please contact Parish Services.

Yours sincerely

A handwritten signature in black ink, appearing to read 'Linda Wilson', written in a cursive style.

Linda Wilson
Chief Operating Officer

Attachments:

Section 5.5 Parish Administration – Diocesan Handbook