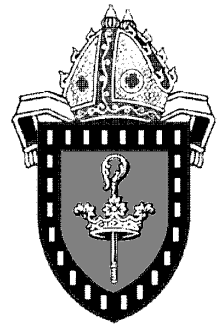


The Anglican Diocese of Newcastle
Professional Supervision Programme
for Clergy and Parish Workers



SUPERVISION CONTRACT

THE SUPERVISEE

Name

--

Parish/Agency

--

Address

--

Home Telephone Number

--

Mobile Telephone Number

--

E-Mail Address

--

THE SUPERVISOR

Name

--

Organisation

--

Address

--

Home Telephone Number

--

Mobile Telephone Number

--

E-Mail Address

--

This contract is for a period of _____ months/year(s) from _____
(date).

This contract can be cancelled after a trial period of 3 months or 3 supervision sessions by either party. It is expected that, if this occurs, an appropriate termination process will take place.

GOALS OF THE PROGRAMME

The goals of the professional supervision programme are:

- the enhancement of the well-being and health of clergy and parish workers;
- the implementation of a supportive, non-critical, and non-judgmental relationship between supervisor and supervisee that will enable clergy and parish workers to grow and develop in their ministry and in their transformative pastoral practice;
- the provision of assistance to clergy and parish workers in the development of self-care;
- the development of those skills that will enable clergy and parish workers to deal more effectively with the stresses of ministry, whether they be parishioner-induced, self-induced, due to the parish environment, due to factors in the wider Diocese or as the result of a particular event;
- the development of more adult-adult relationships within the Diocese, especially between clergy, parish workers and bishops;
- the provision of a more open and honest internal culture within the Diocese;
- the development of professional supervision as a fundamental component of the culture of the Diocese.

SUPERVISION SCHEDULE

We have agreed to meet monthly (for 10 sessions per annum) as follows:

Day of Week	
Time of Meeting (from/to)	
Location	
Date of First Meeting	
Agreed Fee per One Hour Session (\$)	

Supervision fees will be paid in full by the supervisee.

Reimbursement of one third of the fee (up to \$30 per session for 10 sessions per annum) is available from the Diocese of Newcastle. An additional one third may also be available from the Parish Council.

<p>Note here any arrangements relating to 24 hour notice (by either party) to be given due to sickness or other extenuating circumstances:</p>	
<p>Note here any arrangements about the appropriate notice (by either party) to be given due to vacations, conferences, retreats:</p>	
<p>Note here any arrangements relating to communication, for example undertakings to respond to mail within 2 days, agreement to check e-mail inboxes every day, agreement to return telephone calls within 24hrs:</p>	
<p>Note here any special arrangements, relating to distance supervision by telephone or internet:</p>	
<p>Note here any other arrangements and agreements:</p>	

CONFIDENTIALITY

- It is intended that the Supervisor will also be receiving supervision, de-identified ministry matters from your shared sessions may be raised in this context;
- It is permissible for confidentiality to be breached if safety issues are at stake;
- Any supervisor on the Diocesan Register of Supervisors is expected to comply with the General Synod and Diocesan regulations regarding the mandatory reporting of children at risk and of incidents of professional misconduct as outlined in the “General Synod Professional Standard Ordinance 2005 - Faithfulness In Service: A National Code For Personal Behaviour And The Practice Of Pastoral Ministry By Clergy And Church Workers.” (Revised and Adopted by the Diocese of Newcastle, Anglican Church of Australia 2005 © The Anglican Church of Australia Trust Corporation, 2004). Copies of this document are available on the Diocesan website.

Note here any additional confidentiality protocols:	
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Signed and Dated by the
Supervisee

Signed and Dated by the
Supervisor

Please Note:

Two copies of this contract are to be signed by both parties: one copy is to be held by the supervisor, one copy is to be held by the supervisee.

The first point of contact for the Professional Supervision Programme is the Diocesan Ministry Development Officer at the Diocesan Office.

P.O. Box 817 Newcastle NSW 2300
davidbattrick@angdon.com
(02) 4926 3733

This contract is available on the Diocesan website.