



THE ANGLICAN DIOCESE OF NEWCASTLE
Application for Permission to Officiate

The Diocese of Newcastle acknowledges and respects the privacy of individuals. The Diocese advises that the information provided on this form is “personal information” as defined by the Privacy Act 1998. This personal information is to be obtained wherever possible from the nominee. It will be used by the Bishop to assess and draw up the licence and contact the licensee when necessary. The only information stored on database will be contact details. The forms will be archived. The database will be stored as diocesan and parochial archival material. The Diocese of Newcastle does not give out personal information to other organisations and never sells personal information.

It is the responsibility of the Diocese to maintain accurate records of all licences and permissions issued.

Name in full		
Title		Rev'd/ Fr/ Dr/Prof/ other
Qualifications		[eg BTh/ ThL/ DipTh/ other]
Address		Date of birth
Postcode		
Phone Number/s		
Date of Ordination:	Deacon	Parish
	Priest	Parish
	Bishop	Parish
Ministry History		[Please provide photocopies of Ordination Licence]
Letter of Good Standing from Archbishop/Bishop to be enclosed		
Willingness to conform to Ordination/Regulations in force in the Diocese of Newcastle		
Willingness to sign Ethics in Ministry Declaration & Child Protection forms		

The Licence if granted is on the understanding that the Priest will serve in good faith in Jesus Christ, seeking at all times to build up the body of Christ in the Diocese.

The Bishop and his successors have the right to revoke or vary this licence at any time without any reason being given.

Ministry and/or occasional fees are in accordance with Diocesan Policy as promulgated from time to time.

DISCLAIMER (This is a Ministry Engagement, not ‘employment’.)

Whilst the Bishop issues this licence it must be noted that the Diocese accepts no responsibility in the event of the holder of the licence suffering any ill-health or subsequent medical problem incurred by responding to particular liturgical or pastoral needs pertaining to this licence, and is not responsible for any excess on vehicle insurance.

Licence is to be issued for _____ years and is subject to review.

All current holders of Permission to Officiate Licence must now complete the current Form for Registration.

Signature	Dated
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Endorsed by the Incumbent

Signature	Dated
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[Please return this form to the Bishop at PO Box 817 Newcastle NSW 2300]